



## REQUEST FOR GENEALOGY INFORMATION FORM

**Step One:** Confirm that the individual(s) are buried at The Woodlawn Cemetery. Fill in the names and dates of the individuals; use a second form if you are searching for more than three people.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date of Death (or age if date not available)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date of Death (or age if date not available)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date of Death (or age if date not available)

Mail completed form to The Woodlawn Cemetery, Webster Avenue & E. 233<sup>rd</sup> Street, Bronx, NY 10470 or FAX to (718) 920-0512. For a quick confirmation, email the completed form as an attachment, or a summary of the requested information with the list of names with dates to: [admin@thewoodlawncemetery.org](mailto:admin@thewoodlawncemetery.org).

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**Step Two:** The Cemetery will confirm if the individuals are interred at Woodlawn and provide an estimate for copies of records. After payment is received, copies will be made and sent to the researcher.

FEE ESTIMATES (filled out by cemetery):

From the names listed above there are \_\_\_\_\_ individuals interred at The Woodlawn Cemetery. The cost for records is \$46.00 for the Initial Interment Card (listing specifics regarding the individual interred) and the Lot Card (listing specifics on the property location). The cost for the additional \_\_\_\_\_ Interment Card(s) is \$10 per card(s) for a total cost of \$\_\_\_\_\_.

Please provide me with copies of the burial records:

I have enclosed a check for \_\_\_\_\_.

Charge my credit card:         MasterCard     Visa

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Last (3) digit security code: \_\_\_ \_\_\_ \_\_\_

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Please send the requested information to:

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Fax #: \_\_\_\_\_

Phone: \_\_\_\_\_

Requests for information are filled on a first-come, first-serve basis. Due to the volume of requests, it may take up to sixty days for a request for records to be completed.